

MINUTES

OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES

REGULAR BOARD MEETING

Board of Trustees Joyce Dalessandro Beth Hergesheimer Amy Herman Maureen "Mo" Muir John Salazar

> Superintendent Eric R. Dill

FEBRUARY 2, 2017

THURSDAY, FEBRUARY 2, 2017 6:30 PM

DISTRICT OFFICE BOARD ROOM 101 710 ENCINITAS BLVD., ENCINITAS, CA 92024

PRE	ELIMINARY FUNCTIONS			((ITEMS 1 – 6)	
1.	. CALL TO ORDER				6:00 PM	
	President Herman called the med	eting to order at	6:00 PM.			
	A. PUBLIC COMMENTS REGARDIN	IG CLOSED SESS	ION ITEMS (#2A)			
	No public comments were pro	esented.				
2.	CLOSED SESSION				6:01 PM	
	The Board convened to Closed S	Session at 6:01	pm to discuss the f	ollowing:		
	A. PUBLIC EMPLOYEE A DISCIPLINE/DISMISSAL/RELEAS	•	EMPLOYMENT,	PERFORMANCE	EVALUATION	
	To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release/dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.					
DEC	CIII AD MEETING / ODEN SESSIC	ON.			6:30 pm	

<u>ATTENDANCE</u>

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro Mikenzie Bub, Sunset High School
Beth Hergesheimer Isaac Gelman, Torrey Pines High School
Amy Herman Karlie McGillis, La Costa Canyon High School

Maureen "Mo" Muir Isaac Rosenbaum, San Dieguito High School Academy
John Salazar Emma Schroeder, Canyon Crest Academy (Absent)

DISTRICT ADMINISTRATORS / STAFF

Eric Dill, Superintendent

Mike Grove, Ed.D., Associate Superintendent, Educational Services (Absent)

Torrie Norton, Associate Superintendent, Human Resources Mark Miller, Associate Superintendent, Administrative Services

Delores Perley, Chief Financial Officer (Absent)
Adam Camacho, Principal, Earl Warren Middle School

Bryan Marcus, Principal, La Costa Canyon High School

Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
 - A. The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Amy Herman. Ms. Schultz read the meeting protocol instructions.
 - B. President Herman led the Pledge of Allegiance.

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4.	4. REPORT OUT OF CLOSED SESSION	(ITEM 4)			
	There was nothing to report.				
5.	5. APPROVAL OF AGENDA	, ,			
	Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the 2017, Regular Board meeting of the San Dieguito Union High School District for Items #11B, Field Trip Requests, #12A, Personnel Reports, were pul Agenda by Ms. Herman, and #15G3, School Safety Operations, Inc. was pul Agenda by Mr. Salazar. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Ros Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergest Salazar; Noes: None; Abstain: None. Motion unanimously carried.	t, as presented, except lled from the Consent ulled from the Consent senbaum; Noes: None;			
6.	6. Approval of Minutes / January 19, 2017 Regular Meeting	(Ітем 6)			
	Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the 19, 2017 Regular Meeting, as revised. ADVISORY VOTE Ayes: Bu Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. Motion unanimously carried.	ub, Gelman, McGillis,			
	DN-ACTION ITEMS	•			
7.	7. STUDENT INTRODUCTIONS / UPDATES STUDENT BOA A. OATH OF OFFICE	ARD REPRESENTATIVES			
	Superintendent Dill welcomed Isaac Rosenbaum of San Dieguito HS Acad the Oath of Office	•			
	B. STUDENT UPDATES	ARD REPRESENTATIVES			
8.	8. BOARD REPORTS AND UPDATES	BOARD OF TRUSTEES			
	Mr. Salazar had nothing to report.				
	Ms. Hergesheimer reminded the board the Honoring Our Own nominations are due by February 15 th , attended and toured Diegueno MS (DNO) for the coffee with the principal, attended the Torrey Pines HS (TPHS) ribbon cutting ceremony of the Learning Commons, and toured La Costa Canyon HS (LCC) with Principal Marcus.				
	Ms. Muir went to Mammoth with LCC group, spoke with CalState Sar	Maraus regarding o			
	partnership with the district, reported that the Encinitas Youth Commission is for Youth of the Year, and thanked a parent for an email. Ms. Dalessandro had nothing to report.				

Ms. Herman also attended the TPHS Learning Commons ribbon cutting ceremony.

9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES....... ERIC DILL, SUPERINTENDENT Superintendent Dill gave an update on his attendance at the department meetings held during the Inservice day, attended the Achievement Gap Task Force meeting at the San Diego County Office of Education with higher education organizations in attendance, focusing on student wellness, learning and raising student achievement, and the upcoming LCFF dashboard. Mr. Dill met with the Prop 98 Budget Manager with the Department of Finance in Sacramento last week regarding the state budget. Mr. Dill also gave an update on the silent peaceful protest conducted by Canyon Crest Academy (CCA) students today during lunch.

10. SCHOOL UPDATES

streamlined and targeted student academic support programs including a thriving college readiness program, a bi-monthly Thursday academic support, breakfast club, genius hour, math lab and academic practice time. They are continuing to create a school environment where students feel physically and emotionally safe while informed and connected to their school including offering Spirit Day, Wellness Week, school wide student presentations focused on digital citizenship, online identity and anti-bullying, offering free homework nights, and the Seahawk Salute program recognizing students. Mr. Camacho reported that the new bell schedule options are very appreciated by the parents and community and is excited about the opening of the new buildings in the fall of 2017. (Handout distributed and available in the Superintendent's Office upon request.) Mr. Camacho appreciates the support of the Board.

*Item #26, Public Comments was heard after Item #10, as follows:

PUBLIC COMMENTS - James Stupakis, TPHS parent, made comments regarding the non-existence of a district aquatics education program and lack of swimming pools at the four high schools. Rajy Abulhosn made comments regarding the students who protested at a recent CCA basketball game, that students need to be safe at school, and requested that a statement be made that district leadership is committed to creating a safe and supporting environment.

<u>CONSENT ITEMS</u>.....(ITEMS 11 - 15)

*Items #11B, Field Trips, #12A, Personnel Reports, and #15G3, Agreements / School Safety Operations, Inc. were pulled from the Consent Agenda, as shown above under Item #5, Approval of Agenda.

Motion by Ms. Hergesheimer, seconded by Ms. Muir, to approve Consent Agenda Items #11-15, except for Items #11B, #12A & #15G3, as presented. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

*Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve Consent Agenda Item #11B, as revised (handout distributed and available in the Superintendent's Office upon request). ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

*Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve Consent Agenda Item #12A, as revised (handout distributed and available in the Superintendent's Office upon request). ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

*Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve Consent Agenda Item #15G3, as presented. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

*Item #11B was pulled from the Consent Agenda and voted on separately, as shown above.

B. FIELD TRIP REQUESTS

Accept the field trips, as revised.

12. HUMAN RESOURCES

*Item #12A was pulled from the Consent Agenda and voted on separately, as shown above.

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Certificated and/or Classified Personnel Reports, as revised.
- B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

1. California State Northridge, for student intern assignments, during the period January 1, 2017 until terminated with 30 day advance written notice, at no cost to the District.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS (None Submitted)

14. ADMINISTRATIVE SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS (None Submitted)

C. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS, 2016-2021

Approve entering into interdistrict attendance agreements for the school years 2016-17 through the 2020-2021 school year (five school years) with Alpine Union, Bonsall Unified, Borrego Springs Unified, Cajon Valley, Capistrano Unified, Carlsbad Unified, Coronado Unified, Dehesa, Escondido Union, Escondido Union High, Fallbrook Union Elementary, Fallbrook Union High, Grossmont Union High, Jamul-Dulzura Union, Julian Union, Julian Union High, Lakeside Union, La Mesa-Spring Valley, Lemon Grove, Mountain Empire Unified, Murrieta Valley Unified, Oceanside Unified, Poway Unified, Ramona Unified, Rancho Santa Fe, San Diego Unified, San Marcos Unified, San Pasqual Union, Santee Union, San Ysidro, South Bay, Spencer Valley, Sweetwater Union High, Temecula Valley Unified, Valley Center-Pauma Unified, Vista Unified and Warner Unified School Districts, as presented.

SPECIAL EDUCATION

D. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING (None Submitted)

- E. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS (None Submitted)
- F. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of Special Education to execute the agreements:

1. Student Case No. 2016-035PS, for special education related services, in the amount of \$45,000.00.

PUPIL SERVICES

- G. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)
- H. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS (None Submitted)

15. Business / Facilities Planning & Construction

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

- Corporation for Education Network Initiatives in California (CENIC), under contract with the Imperial County Office of Education, adding San Dieguito Union High School District to a consortium, via the signing of a letter of agency (LOA), for the purpose of securing possible E-rate discounts on eligible telecommunications products and services on behalf of K-12 California school districts and offices of education, during the period July 1, 2017 through June 30, 2022, at no cost to the district.
- 2. MTGL, Inc., to provide small project miscellaneous DSA testing and inspection services district wide, during the period July 1, 2016 through June 30, 2017, in an amount not to exceed \$87,800 per year, and then renewing for additional one year periods unless terminated with 30 day advance notice, to be expended from the fund to which the project is charged.
- 3. Safety Kleen, dba Clean Harbors Environmental Services, Inc., to provide collection and recycling of used oil, industrial waste service, parts cleaning service and solvent tank services, during the period January 1, 2017 through June 30, 2017 and then renewing for additional one year periods unless terminated with 30 day advance notice, in an estimated amount not to exceed \$8,000.00 per year, to be expended from the General Fund/Unrestricted 01-00.
- 4. Swell DJ Productions, to provide Sound & Stage Equipment and Services for San Dieguito High School Academy graduation on June 16, 2017, in an estimated amount not to exceed \$2,500.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

1. Clean Energy Fuels, Corp., dba Clean Energy, amending the contract for maintenance, repairs, and parts on the Transportation Department's two FM-Q10 natural gas compressors, 12 auxiliary panels with hoses, and 6 van air dryers, increasing the not to exceed amount to \$20,000 per year, with no other changes to the contract, to be expended from the General Fund/Unrestricted 01-00.

- C. AWARD/RATIFICATION OF CONTRACTS (None Submitted)
- D. APPROVAL OF CHANGE ORDERS (None Submitted)
- E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Change Orders
- 3. Membership Listing (None Submitted)
- 4. Warrants
- 5. Revolving Cash Fund

FACILITIES PLANNING & CONSTRUCTION

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill, to execute the agreements:

- 1. Subsurface Surveys & Associates, Inc., to provide geophysical survey services district wide, during the period February 3, 2017 through February 2, 2018, on a time and materials basis, to be expended from the fund to which the project is charged.
- 2. Fredricks Electric, Inc., to provide and install fiber optics and data cabling at the Earl Warren Middle School Campus Reconstruction Project, during the period February 3, 2017 through completion, in an amount not to exceed \$189,939.30, to be expended from Building Fund Prop 39 Fund 21-39.

*Item #15G3 was pulled from the Consent Agenda and voted on separately, as shown above.

- 3. School Safety Operations, Inc., to provide security consultant/security assessment services district wide, during the period February 3, 2017 through completion, in an amount not to exceed \$65,900.00 for the initial assessment, with additional training services, in an amount not to exceed \$2,500 per day, to be expended from Mello-Roos Funds.
- 4. McCarthy Building Companies, Inc., to provide preconstruction services for the Torrey Pines High School Phase 3 New Performing Arts Center, Culinary Art Classroom Modernization and Parking Lot Improvements Project, during the period February 3, 2017 through completion, in an amount not to exceed \$85,000.00, to be expended from Building Fund Prop 39 Fund 21-39.
- H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS.

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

- 1. Class Leasing, LLC, to amend contract CA2017-16 to purchase (2) relocatable classroom buildings for the Adult Transition Program at Earl Warren Middle School, increasing the amount by \$3,187.50 for a new total of \$442,205.50, to be expended from Capital Facilities Fund 25-19 and Mello-Roos Funds.
- 2. Bissiri Studios, to amend contract CA2016-26 for architectural/engineering services for certification of the Torrey Pines High School Dug-Outs Project, increasing the amount by \$42,750.00 for a new total of \$47,750.00, to be expended from Capital Facilities Fund 25-19 and Mello-Roos Funds.

- 3. Digital Networks Group, Inc., to amend contract CB2017-06 to provide and install multimedia, sound and audio-visual equipment in the new B Building at Canyon Crest Academy, increasing the amount by \$1,517.00 for a new total of \$150,408.87, to be expended from Building Fund Prop 39 Fund 21-39.
- 4. Digital Networks Group, Inc., to amend contract CB2017-07 to provide and install multimedia, sound and audio-visual equipment throughout the Earl Warren Middle School Campus, increasing the amount by \$3,608.00 for a new total of \$357,671.00, to be expended from Building Fund Prop 39 Fund 21-39.
- 5. Digital Networks Group, Inc., to amend contract CB2017-08 to provide and install multimedia, sound and audio-visual equipment in the new Math & Science Classroom Building at San Dieguito High School Academy, increasing the amount by \$2,054.00 for a new total of \$203,604.81, to be expended from Building Fund Prop 39 Fund 21-39.

I. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following project, and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the change order:

 Oak Crest Middle School Multi-Media Building C Modernization, Slope Improvements and Storm Drain Improvement Project, contract CA2015-42 entered into with Erickson-Hall Construction Co., decreasing the amount by \$671,341.00, and extending the contract by 400 days.

J. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office to release final retention:

- Oak Crest Middle School Multi-Media Building C Modernization, Slope Improvements and Storm Drain Improvement Project, CA2015-42, contract entered into with Erickson-Hall Construction Co.
- 2. Energy Conservation Services Phase IV, B2009-17 contract entered into with Siemens Industry, Inc.

DISCUSSION / ACTION ITEMS(ITEM 16 - 19)

16. APPROVAL OF AGREEMENT / SAN DIEGUITO ALLIANCE FOR DRUG FREE YOUTH / TUPE PROGRAM

Judi Strang with the San Dieguito Alliance for Drug Free gave an update on the support programs being offered to the district.

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve entering into an agreement with San Dieguito Alliance for Drug Free Youth, to provide support programs for San Dieguito Union High School District's Tobacco Use Prevention Education (TUPE) program including: Friday Night Live Clubs, Minor Decoy Operations, Teen Presenters, Study Buddies, Young Leaders in Health Care, Start Smart Driving Safety Class and PTA trainings for the Health and Welfare VPS, as well as materials and supplies in support of these programs, during the period July 1, 2016 through June 30, 2019, in the total amount of \$79,350.00, to be expended from the General Fund/Restricted 01-00 and reimbursed with funds from the California Department of Education TUPE Cohort L, Tier 2, Competitive Grant funds, and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreement. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Abstain: None; Abstain: None; Abstain: None; Abstain: None.

Motion unanimously carried.

17. REAPPOINTMENT OF INDEPENDENT CITIZENS OVERSIGHT COMMITTEE MEMBERS

Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve the reappointment of the following members to the Independent Citizens Oversight Committee (ICOC), for a two year term beginning April 1, 2017: Kim Bybee, Clarke Caines, Mary Farrell, Robert Nascenzi, Rhea Stewart

and Jeffery Thomas. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

Motion unanimously carried.

18. APPROVAL OF NORTH COASTAL CONSORTIUM FOR SPECIAL EDUCATION 2016 LOCAL PLAN REVISION Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve the North Coastal Consortium for Special Education's (NCCSE) 2016 Local Plan revision, as presented. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

19. ADOPTION OF RESOLUTION / ADOPTING BIDDER PREQUALIFICATION PROCESS

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to adopt a resolution requiring prequalification of bidders, prequalification procedure, standardized forms and uniform rating procedure and annual renewal process, in compliance with Public Contract Code §20111.6, as presented. ADVISORY VOTE Ayes: Bub, Gelman, McGillis, Rosenbaum; Noes: None; Abstain: None; Absent: Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 20 - 30)

- 20. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTION, 2017 This item was submitted as information only.
- 21. PROPOSED NEW / REVISED BOARD POLICIES/ ADMINISTRATIVE SERVICES
 - A. BP #5131.62, TOBACCO (REVISED)
 - B. AR #5131.62, TOBACCO (NEW)

This item was submitted for first read and will be resubmitted for action on March 9, 2017.

- 23. EDUCATIONAL SERVICES UPDATEMIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT Dr. Grove was absent.

- 26. Public Comments Public Comments were heard after Item #10. No further comments were presented.
- 27. FUTURE AGENDA ITEMS 1) Pools, and 2) Inclusion & Safe Schools
- 28. ADJOURNMENT TO CLOSED SESSION No closed session was necessary.
- 29. REPORT FROM CLOSED SESSION Nothing further to report.

30. ADJOURNMENT OF MEETING - The meeting adjourned at 8:10 PM.

Begraleraalum	3-9-17
Beth Hergesheimen Board Clerk	Date
500 M	3-9-17
Eric R. Dill. Superintendent	Date

Approved at the March 9, 2017, SDUHSD Board of Trustees Meeting Joann Schultz, Recording Secretary